

The Cary Downtown Farmers Market Association
Application Form
2012

The Cary Downtown Farmers Market Association is an association of local residents who sell their products at the Cary Downtown Farmers Market. Membership is limited to qualified applicants who reside and produce their products within a hundred-mile radius of the Market.

Each application is accompanied by a set of rules that govern the operation of the market.

PLEASE READ THE COMPLETE SET OF RULES BEFORE SUBMITTING AN APPLICATION.

Complete and mail the application form along with twenty-five (\$25.00) dollars (non-refundable) for the annual membership dues. Craft and bakery vendors should also include an advance payment of fees for the space(s) to be used at your first ten (10) market sale days. The appropriate fees (explained in the rules) are \$7.50 for one 10-foot by 10-foot space per day and \$15.00 for two spaces per day. Other vendors must pay the space fees upon completion of a site visit.

Please refer questions to Michele Blackley at 919-337-8149 or <blacklem@earthlink.net>.

Mail this form to:
CDFMA
Michele Blackley
256 Marilyn Circle
Cary NC 27513

NAME: _____

ADDRESS: _____

TELEPHONE(S): _____ EMAIL: _____

Number of spaces needed: 1 or 2 (circle choice)
Planned selling days: Saturday Tuesday (circle the appropriate day[s])
Products to be sold at The Market: (attach list if necessary)

Please draw a map, using the Market as a starting point to your farm or place of business on the back of this application form for inspection purposes. You may attach computer generated directions instead of a hand-drawn map. (Not necessary for returning vendors.)

Either attach or write on the back a short biography of you or your business to be used on our website.

I CERTIFY THAT I HAVE READ THE RULES OF THE ASSOCIATION AND AGREE TO ABIDE BY THEM. I UNDERSTAND THAT NON-COMPLIANCE WITH ANY RULE MAY BE GROUNDS FOR PERMANENT FORFEITURE OF MEMBERSHIP.

Signature

The Cary Downtown Farmers Market Association

Market Rules

Revised 02/02/11

Cary Downtown Farmers' Market Association Governance

1. The elected officers shall consist of a President, Vice-President, Secretary/Treasurer and Advisor.
2. The Association President shall serve as Market Manager.
3. Members of the Market delegate the operation of the Market to the officers/Manager.
4. The officers/Manager reserve the right to interpret the Market Rules and modify them as needed for the Market's operation.

Vendor Participation, Inspection, Certification

5. Vendors must be members of the CARY DOWNTOWN FARMERS MARKET ASSOCIATION (CDFMA).
6. Vendors wishing to be a member of the CDFMA must submit a completed application form to CDFMA elected officers. All fees must be paid prior to farm inspections being made by the market manager.
7. No Applicant shall be considered a Member until the Manager approves the application. Returning vendors must have sold for at least 12 selling days in the prior market season to be considered eligible for membership in the current market season.
8. Members must reside and produce the items they sell within a 100 mile radius of the CDFMA.
9. The Applicant must have an approved application each year and have had his/her farm or place of business inspected before the sale of any product, unless (in the case of returning Members) inspection is waived by the Manager. Applications will be accepted through May 31. Any applications submitted after this date will be considered but may not be eligible for the current market season.
10. For farm inspection, each Applicant shall notify the Manager approximately three (3) weeks before his/her first intended sale date. (Explanation: seasonal crops may require seasonal inspections).
11. The Manager agrees to inspect a farm within two (2) weeks of receiving request of inspection. The Manager may waive inspection of returning members.

Items for sale

12. Items which are not available for sale to the general public shall be placed such that they are NOT visible to the general public, to avoid confusion.
13. Products which can be sold include:
 - A. Any vegetable grown by the Member from seeds, sets, or seedlings.
 - B. Any fruits, nuts or berries grown by the Member from trees, bushes, or vines on the Member's property.
 - C. Any plant grown by the Member from seed, seedlings, transplants or cuttings. Woody plants must be grown by the member for six months prior to sales day.
 - D. Bulbs propagated by the Member.
 - E. Honey produced by the Member's bees.
 - F. Cut or dried flowers grown by the Member.
 - G. Firewood cut by the Member from the Member's property.
 - H. Straw baled by the Member from the Member's property.
 - I. Preserves, pickles, relishes, jams and jellies made by the Member. No low acid canned foods (such as green beans, corn, peas, carrots, etc.) may be sold. In addition, no canned tomato products may be sold.
 - J. Craft items which have been made from basic materials by the Member, such as pottery, woodcrafted objects, beaded jewelry, hand-knitted and crocheted items, soaps and candles.
 - K. Rainbarrels and collection systems.
14. All food sold must meet state and local health regulations, as well as the N.C. Department of Agriculture's general guidelines regarding products exhibited for sale at farmers markets and curb markets.
15. All produce must be top quality.
16. Any Member using the term "organic" must meet the requirements of the National Organic Program.
17. No animals may be physically sold or given away at the Market.
18. CRAFTS: Please refer to the Crafts Rules for the Cary Downtown Farmers Market Association.
Note: **(under review, please contact market manager)**
19. BAKED GOODS: Baked goods must meet state and local health regulations. The manager can limit number of Members who sell baked goods, but not produce.
20. Prices must be posted for all items sold.

Fees and Penalties

21. The annual Association dues shall be determined at the annual fall meeting. All members must submit a signed application form along with their dues each year. Annual dues (includes 10 days selling fees) are non-refundable and non-transferable. Daily fees for selling at the market will be determined at the annual fall meeting. Daily fees are to be paid to the collecting agent prior to the Market opening time on each sale date (these fees can also be paid in advance). Failure to do so will result in a doubling of fees for that day.
22. Vendors arriving after market opening time will be fined an additional ten dollars to occupy a space.

Space Allocation

23. There is a limit of two spaces per farm.
24. Adjacent spaces occupied by representatives from the same farm shall be considered one farm. No individual may represent two farms simultaneously on a daily basis.
25. Market space priority will be given to returning applicants.
26. One space is defined as the area under a market approved 10' x 10' canopy. A market approved canopy consists of either a green/white canopy or a white EZ=Up tent. Any other canopies are subject to approval by the market manager. Each member/vendor is responsible for their own canopy
27. Members have priority to spaces they occupied fourteen days prior to the present sale day. Members lose this priority if they are absent from the market two consecutive weeks.
28. Vacant spaces at the Market shall be filled on a first come – first served basis per market selling day.

Other Market Rules and Times

29. Members may allow representatives to sell their products for them and will notify the Market Manager before market opening if a representative will be selling their products. Resellers are prohibited.
30. The Market will operate from 8:00 a.m. – 12:30 p.m. on Saturdays and 3:00 – 6:00 p.m. on Tuesdays.
31. No sales are permitted before opening time.
32. Vendors shall occupy their space at least 15 minutes before opening time. Vehicles cannot enter the market area (the area designated by cones, tape, or otherwise delineated by the Manager) after 7:45 a.m. Saturdays and 2:45 p.m. on Tuesdays.
33. Each Member is responsible for cleanliness and safety in and around his/her space.
34. Vendors must abide by all CDFMA rules to remain Members.
35. The Market will begin operating the first Saturday in April and operate through the Saturday before Thanksgiving in November.
36. The annual spring meeting will normally be held the first Saturday in March and the annual fall meeting on the second Saturday in November.

CSA Operators

The CDFMA is primarily a “tailgate” type market open to any and all customers. The CDFMA is not designed, planned or set up to be solely a drop off location for CSA farms, but the CDFMA recognizes the value of having CSA operators participate as CDFMA Members.

37. If a CSA operator wishes to be a Member of the CDFMA they must abide by all rules of the association.
38. CSA operators must sell their own produce. Resellers are prohibited.
39. CSA operators cannot solicit CSA business via signage at the CDFMA. For the avoidance of doubt, CSA operators must not convey the impression that customers are required to join a CSA in order to shop at the Market. Oral solicitations, i.e., verbal conversations with potential customers, are acceptable, as is distribution of standard printer paper or pamphlet-style CSA literature.
40. All products that CSA subscribers are to pick up from the CSA operator at CDFM must be pre-packaged in a closed container, ready for transportation, such that they are not visible to non-CSA market customers.
41. CSA farmers must have additional product to set up a display of products that are for sale to any customer of the market.